

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY,
BATHINDA (PUNJAB)

ADMISSIONS 2016-17 BATCH

(Joint Online Centralized Counselling for MRSPTU, Bathinda and IKGPTU, Jalandhar
by IKGPTU, Jalandhar)

**Guidelines for Joint Online Centralized Counselling and Admission to
Constituent/Affiliated Colleges of Maharaja Ranjit Singh Punjab Technical University,
Bathinda (MRSPTU)**

1. Visit www.mrsstu.ac.in and download **INFORMATION BROCHURE 2016-17 BATCH ADMISSIONS** for the various Courses (Programmes) offered by Constituent/Affiliated Colleges of MRSPTU, Fee Structure and number of seats.
2. **Admission** to following full time Courses (Programmes) of MRSPTU will be done through **Joint Online Centralized Counselling, by IKGPTU, Jalandhar**
 - a) B.Tech. 1st sem
 - b) B.Tech. (LEET) 3rd sem
 - c) B.Pharm. 1st sem
 - d) B.Pharm. (LEET) 3rd sem
 - e) M.Tech. 1st sem
 - f) MCA 1st sem
 - g) MCA (Lateral Entry) 3rd sem
 - h) MBA
 - i) M.Pharm.
3. **STEPS FOR COUNSELLING REGISTRATION AND ONLINE PAYMENT**

A. Instructions to fill up the Counselling Fee Payment Form

Students must follow these instructions to avoid last minute reconciliation problems.

- (i) **Select Course:** Select Course/Courses for which you need to pay Counselling Fee. You can select Multiple Courses.
 - a) If you select B.Tech. then enter your JEE (Main) Roll Number
 - b) If you select any other Course, JEE (Main) Roll Number is not required
- (ii) **Name:** Enter your name
- (iii) **E-mail ID:** Enter your E-mail ID
- (iv) **Date of Birth:** Enter your Date of Birth by making Day, Month and Year selections
- (v) **Father's Name:** Enter your Father's Name
- (vi) **Address:** Enter your Address
- (vii) **Mobile Number:** Enter your Mobile Number
- (viii) **Phone Number:** Enter your Phone Number (This field is not mandatory)
- (ix) **State:** Select State
- (x) **City:** Select City

Click on Create Account and Pay Fee

B. Instructions for making Counselling Fee Payment

- (i) On the screen, select the Courses for which you want to make the fee payment. For each selected Course, the Counselling Fee is Rs. 2,000/- (Non-refundable).
 - a) For example, if you select two Courses for making Counselling Fee payment, then your total Counselling Fee payment would be Rs. 4,000/-.
 - b) Even if, the candidate selects two Courses, two separate registrations are done in the software automatically and the applicant gets two printouts of the Fee Challan.
- (ii) **Select the mode of payment:**
Cash or Credit Card or Debit Card and click on **'Make Payment'** button.
- (iii) If the **'Mode of Payment'** is selected as Cash, then fill up the following fields to deposit fee.

State: Select State (only those States will show for which bank branches are available)

City: Select City (only those Cities will show for which bank branches are available)

Bank Name: Select Bank Name

Bank Branch Name: Select Bank Branch Name (you can view available Branch lists of selected banks)

 - a) You need to print E-Slip form for each Course selected and deposit it in selected branch
 - b) To generate individual E-Slip form for a Course, click on **'Click to print E-slip form'**
 - c) To generate E-slip form for all Courses together, click on button **'Print all E-Slip forms'**
 - d) (Once E-Slip form is generated, you will not be able to generate E-slip form for another Bank or Branch)
 - e) You need to deposit E-Slip form(s) at the selected bank branch
 - f) Please do ask the Bank clerk to fill four required fields in his systems (Roll Number, Name, Amount, E-Slip Number)
 - g) Please take proper stamped confirmation receipt from the Bank.
 - h) Please ask Bank Officer for Transaction/Scroll ID which you will use to activate your payment
 - i) Please upload your E-slip scanned copy along with Bank stamped receipt in your login to activate the transaction.

You will get e-mail verification once your payment has been received by IK Gujral Punjab Technical University.

- (iv) Available Branches list for each Bank are shown. Click on Branch list to view available Branches.
HDFC: Branch list
- (v) If **'Mode of Payment'** is selected as **'Online Payment'** then fill up the following fields to deposit fees
Name: Enter Account holder's name
E-mail ID: Enter Account Holder's E-mail ID

Phone: Enter Account Holder's Phone Number

After submitting it will take you to pay U Money Payment Gateway and here you will need to do sign up and then make the payment. If the payment will be successful, then it will give you message of successful payment else you will need to make the payment again.

(vi) If the '**Mode of Payment**' is selected as '**Credit/Debit Card**' then fill up the following fields to deposit fee.

Card holder's Name: Enter Card Holder's Name

Card holder's Address: Enter Card Holder's Address

Card holder's E-mail ID: Enter Card Holder's E-mail ID

Card holder's Phone Number: Enter Card Holder's Phone Number

Only **Credit Cards** with **Visa** or **Master Card** logo are accepted. This is 3D secured Payment Gateway which requires use of a password for Credit Cards. Please contact your Bank to make ensure your Credit Card is activated for Online Payments.

Only **Debit Cards** with **Visa** or **Master Card** logo are accepted. This is 3D secured Payment Gateway which requires use of your Debit Card Pin Number and activation by your Bank. Please contact your Bank to make ensure your Debit Card is activated for Online Payments.

(vii) If 'Mode of Payment' is selected as 'Net Banking' you can select Net Banking from dropdown from 54 options available and click pay now.

After clicking on Pay Now button, you will be directed to Bank's page in which you would be required to enter Net Banking details to complete the transaction.

(viii) **Terms and Conditions:**

I accept terms and conditions that,

- a) I am responsible for Eligibility Criteria (visit: www.ptu.ac.in)
- b) In case I do not fulfil Eligibility Criteria, I understand and accept that fees will not be refundable in any circumstances.
- c) In case I do not get admission after completion of Counselling Process by IKGPTU, I understand and accept that fees will not be refundable in any circumstances.
- d) I agree that the information that will be provided by me is mine and accurate.
- e) For complete terms please visit www.ptu.ac.in

I agree with all the Terms and Conditions mentioned above.

Registration for Fee Payment

Contact Details: 0164-2284298, 08725072488, 08725072475, 09463259653, 09814883560, daa.mrsstu@gmail.com, www.mrsstu.ac.in